



2024 to 2027 Business Plan

Service: Administration of Justice

-\$0.03

Annual cost for the
average rate payer
(2024 to 2027)

0.00%

Of the 2024 to 2027
City of London Net
Property Tax
Supported Budget

Who we are:

- We provide Provincial Offences Court support services, hearings support services, and administrative services to the public and justice partners of the City.

What we do:

- We provide public-facing services to those paying fines or filing court documents and manage court documents filed by enforcement agencies.
- We schedule, coordinate, and manage court and hearings proceedings in the courthouse and virtually.

Why we do it:

- **Mandatory** - The City is defined as a Municipal Partner by the Ministry of the Attorney General for the purposes of the administration of the Provincial Offences Act.

The following table provides an overview of the budget for this service:

Budget Summary (\$000's)	2024	2025	2026	2027	2024 to 2027 TOTAL
Gross Operating Expenditures	\$3,724	\$3,819	\$3,961	\$4,007	\$15,511
Other Revenues	-\$3,710	-\$3,710	-\$4,060	-\$4,060	-\$15,540
Net Tax Levy Supported Operating Budget	\$14	\$109	-\$99	-\$53	-\$29
Total Capital Expenditures	\$250	\$0	\$0	\$0	\$250
Full-Time Equivalents (FTE's)	14.0	14.0	14.0	14.0	N/A

Reflects 2024 to 2027 adopted City budget as of December 1, 2025.

Linkage to the 2023 to 2027 Strategic Plan

This service supports the following Strategic Areas of Focus in the 2023 to 2027 Strategic Plan:



Environmental, Socio-economic Equity and Governance (ESG) Considerations

Environmental, Socio-economic Equity and Governance Profile for this service:

Environmental:

- Courts Administration and justice partners have traditionally dealt in a paper-based medium; service improvements that impact the production and retention of physical documents include moving to virtual courtroom environments, and receiving, retaining, and producing electronic documentation.

Socio-economic Equity:

- Virtual courtroom environments can provide a more accessible alternative (for some) where transportation or physical co-location of hearings is a barrier to access.
- Administrative Penalties and related hearings allow the municipality and participants to resolve matters outside the court. Administrative Penalties and related hearings can be more efficient, cost-effective, and flexible because they do not rely on the scheduling demands and protocols of the Ontario Court of Justice to make scarce judicial resources available. By handling regulatory violations administratively, the court system can focus on more complex legal cases, reducing workload and backlog and making better use of resources to address matters of public safety and importance.

Governance:

- The Attorney General has authorized the City to perform all courts administration and support functions under the Provincial Offences Act in support of upholding the continued enforcement of public safety in the City and its environs.
- Adjudicating Automated Enforcement Programs in the courts or as Administrative Penalties helps to ensure the City continues to meet road safety objectives.

The following section provides an overview of the key activities the service plans to undertake from 2024 to 2027 to implement the Corporation's 2023 to 2027 Strategic Plan, as well as an overview of the risks and challenges the service is anticipated to experience during this period:

Service Highlights 2024 to 2027

- Ontario Regulation 355/22 titled "Administrative Penalties for Vehicle Owner Contraventions Detected Using Camera Systems" establishes an Administrative Penalty regulatory framework for Automated Enforcement Program infractions. Putting this framework into practice provides an opportunity for municipalities to reduce the burden associated with administering Automated Enforcement Programs in the courts, while ensuring the City's road safety objectives continue to be met using a different adjudication model.
- Continuing to expand the virtual capacity of our Court infrastructure allows the City to adapt to a changing adjudication environment and also remove some barriers to access to justice.

Risks and Challenges Anticipated in 2024 to 2027

- Automated Enforcement Programs
 - Roadway Lighting and Traffic Control continues to pursue the expansion of these camera-based public safety programs, and the result will be an increased number of enforced violations under the Highway Traffic Act that can be difficult for available Court resources to support.
- Ticket Volumes
 - Traditional enforcement activity unrelated to Automated Enforcement Programs continues to decrease, activity that drives the bulk of revenues collected by the court. Changes in enforcement activity can affect the business model currently in place to deliver justice administration.

Other reference information and links:

- Link to Civic Works Committee, May 24, 2023, [Automated Enforcement Program Expansion](#)
- Link to Charge Volumes, [Provincial Offences Court Statistics: Part I and Part III charges only](#)

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