



## REQUEST TO SUBMIT PAYMENT THROUGH ONLINE BANKING

This request form is for those who wish to take advantage of paying for fees through online banking.

**Step 1** Register as an individual or as a company with our online portal. It may take 24-36 hours for your registration to be approved. Visit our [Online Portal](#). It is imperative that the applicant/company for this online banking request matches the portal registration information.

**Step 2** Once you have submitted your online portal registration request, email this completed form to [building@london.ca](mailto:building@london.ca). We will notify you once your request has been reviewed and approved, and will then forward along instructions on submitting payment.

Applicant name: \_\_\_\_\_

Company, if applicable: \_\_\_\_\_

Address of applicant or company: \_\_\_\_\_

City and Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone #1: \_\_\_\_\_ Phone #2: \_\_\_\_\_

Email address with which you registered with for the portal: \_\_\_\_\_

Please note: Approval of online banking privileges may be retracted at any point.

### Questions about this form or process?

Email [building@london.ca](mailto:building@london.ca)