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London
CANADA

Mayoral Decision Number: 2024-006

Title: **Strategic Opportunities Review Working Group (SORWG)**

WHEREAS section 284.8 of Part VI.1 of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that the head of Council has the power to establish committees, the power to appoint chairs, and the power to assign functions to committees;

AND WHEREAS the head of Council deems it appropriate to establish a working group tasked with conducting a strategic review of programs and services focusing on identifying potential divestiture opportunities, exploring shared service initiatives, and discovering avenues for revenue generation;

NOW THEREFORE, I, JOSH MORGAN, MAYOR OF THE CITY OF LONDON, HEREBY DECLARE THAT:

1. The Strategic Opportunities Review Working Group (SORWG) is established for the purposes of enhancing efficiency and effectiveness in services while ensuring optimal allocation of resources;
2. The SORWG is comprised of seven Members of Council, inclusive of the Chair and Vice-Chair.
3. The Strategic Opportunities Review Working Group's functions are as follows:
 - a) conduct a strategic review of programs and services provided or funded by the City of London and identify potential divestiture opportunities, avenues for revenue generation, and/or alternate delivery models, in compliance with applicable legislation;
 - b) explore opportunities for shared services and revenue generation initiatives that align with the City's Strategic Plan and existing council direction;
 - c) review and consider service review opportunities for the City's boards and commissions;
 - d) develop an annual work plan outlining specific objectives and timelines, subject to the approval of the Strategic Priorities and Policy Committee, and ensure thorough consideration of all qualitative and quantitative impacts in the review process noting that only significant material adjustments to City programs and services are to be considered by the SORWG, as determined by the Chair;
 - e) establish clear performance metrics and evaluation criteria to assess the effectiveness and efficiency of programs and services under review providing for a structured framework for decision-making and enable data-driven assessments of proposed changes;
 - f) identify and address potential risks associated with proposed divestiture or service delivery changes to minimize negative impacts, and;
 - g) ensure that the activities of the SORWG align with, but do not duplicate, existing council direction or corporate initiatives, including but not limited to the approved internal audit plan, zero-based budgeting, or continuous improvement programs.
4. The SORWG shall hold a minimum of four meetings per year and shall make policy and governance recommendations to Municipal Council through the

Strategic Priorities and Policy Committee (SPPC). Additional meetings may be called by the Chair as required;

5. Budget-related recommendations approved by Municipal Council shall be forwarded to the Mayor for consideration in the relevant Multi-Year Budget or Annual Budget Update process;
6. The SORWG may engage in relevant public feedback avenues and consultation to support its recommendations and gather input and insights on the review process and potential impacts of proposed changes;
7. Councillor Elizabeth Pelosa is appointed to serve as Chair to the SORWG for the remainder of the 2022-2026 Municipal Council term;
8. Councillor Jerry Pribil is appointed to serve as Vice Chair to the SORWG for the remainder of the 2022-2026 Municipal Council term;
9. The City Clerk or designate shall provide administrative and procedural support to the SORWG;
10. Civic Administration shall support the work of the SORWG as directed by resolution of Municipal Council or other appropriate direction, including a Mayoral Direction in accordance section 284.3 of PART VI.1 of the *Municipal Act*, 2001, S.O. 2001, c. 25;
11. The Council Procedure By-law, being a by-law to provide for the Rules of Order and Procedure for the Council of The Corporation of the City of London, and any other applicable legislation shall govern the proceedings of the SORWG, and;
12. This Decision shall remain in effect until it is revoked or modified in writing in accordance with PART VI.1 of the *Municipal Act*.

Dated at London, Ontario, this 6th day of May 2024



Mayor Josh Morgan