

December 19, 2023

File no. SI-MI-LN-DU-540

The Corporation of the City of London
300 Dufferin Avenue
London, ON N6A 4L9

Attention: Mr. John Simon – Division Manager - Water Operations

Re: City of London Distribution System Inspection Report (DWS# 260004917)
Inspection conducted on November 17, 2023

Dear Mr. Simon,

Enclosed is the 2023-24 inspection report for the City of London Distribution System, corresponding Inspection Rating Report (IRR) and Risk Methodology document.

Section 19 of the Safe Drinking Water Act (Standard of Care) creates obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware that the Ministry has encouraged such individuals, particularly municipal councillors, to take steps to be better informed about the drinking water system(s) over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings. Further information about Section 19 can be found in "Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils" on the Drinking Water Ontario website at <https://www.ontario.ca/environment-and-energy/taking-care-your-drinking-water-guide-members-municipal-councils>.

The IRR is a summarized quantitative measure of the drinking water system's annual inspection and is published in the Ministry's Chief Drinking Water Inspector's Annual Report. The Risk Methodology document describes the risk rating methodology which has been applied to the findings of the Ministry's municipal residential drinking water system inspection results.

If you have any questions or concerns regarding the rating, please contact Adam Grant, Water Compliance Supervisor, at Adam.Grant@ontario.ca or (226)268-6258.

I would be pleased to answer any questions or provide additional clarification regarding the report.

Yours truly,



Andrew Winkler
Provincial Officer
London District Office

cc. Middlesex London Health Unit
Upper Thames River Conservation Authority
MECP London District



CITY OF LONDON DISTRIBUTION SYSTEM
INSPECTION REPORT

Entity: THE CORPORATION OF THE
CITY OF LONDON
Inspection Start Date: November 17, 2023
Inspection End Date: December 11, 2023
Inspected By: Andrew Winkler
Badge #: 1908



(signature)

NON-COMPLIANCE

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

RECOMMENDATIONS

The following item(s) have been identified as non-conformance, based on a "No" response captured for a best management practice (BMP) question(s). For additional information on each question see the Inspection Details section of the report.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Item	Question	Recommendation(s)
R-1	<p>Question ID: DWMR1116000</p> <p>Were the inspection questions sufficient to address other identified best practice issues?</p>	<p>The following issues were also noted during the inspection:</p> <p>The Southeast Reservoir located at 5200 Highbury Avenue South is equipped with access hatches on top of the reservoir. Hatches are equipped with a raised lip, seal, and drainpipe under each lid, that prevent rainwater and snowmelt from entering the reservoir. During the site inspection, drainpipes in multiple hatches were clogged and standing water had accumulated under the hatch lids, increasing the potential for rainwater to enter the reservoir.</p> <p>It is understood that the system owner has been in contact with a contractor to modify reservoir hatches to improve drainage.</p> <p>Recommendation It is recommended that action is taken to prevent rainwater and snowmelt from accumulating under the hatch lids, as soon as practicable. Follow-up to occur during the next scheduled ministry inspection.</p>

INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1001000	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: What was the scope of this inspection?			
Compliance Response(s)/Corrective Action(s)/Observation(s): <p>The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices.</p> <p>This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.</p> <p>This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.</p> <p>1) Purpose: This unannounced focused inspection was conducted to confirm compliance with Ministry of the Environment, Conservation and Parks' (MECP) legislation and conformance with ministry drinking water policies and guidelines.</p> <p>2) Scope: The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management and the operation of the system. The inspection of the drinking water system included both the physical inspection of the component parts of the system listed in section 4 "Systems Components" of the report and the review of data and documents associated with the operation of the drinking water system during the review period. This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA. This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.</p>			

3) Permissions/Approvals:

This drinking water system was subject to specific conditions contained within the following permissions and/or approvals (please note this list is not exhaustive) at the time of the inspection in addition to the requirements of the SDWA and its regulations:

- Municipal Drinking Water Licence (MDWL) #006-101, Issue #6, Dated: September 18, 2020, and
- Drinking Water Works Permit (DWWP) # 006-201, Issue #5, Dated: September 18, 2020.

4) System Components:

The City of London Distribution System only provides secondary disinfection and distribution of water. Primary disinfection is undertaken by other regulated drinking water systems which provides treated water to this drinking water system.

Treated water is received from the Lake Huron Primary Water Supply System (LHPWSS) and Elgin Area Primary Water Supply System (EAPWSS). The City of London Distribution System provides water storage, secondary disinfection boosting, and pressure boosting for the drinking water system.

The LHPWSS and EAPWSS drinking water systems are inspected separately from this drinking water system.

An outstation is a component of a drinking water system that is not located at either a water treatment plant or a well supply and is generally not associated with primary treatment, for example reservoirs, booster stations, and rechlorination facilities located within the distribution system. Outstations may be visited on a rotational basis as part of a ministry inspection. This inspection included the inspection of the Southeast Reservoir & Pumping Station Rechlorination System (5200 Highbury Ave. S.), Springbank Meterhouse No. 4 Rechlorination System (809 Commissioners Rd. W.), Springbank Reservoirs & Rechlorination System (869 Commissioners Rd. W.), and John Gillies (Arva) Pumping and Station (13966 Medway Road, R.R.1).

5) Facility Contacts and Dates:

The drinking water system is owned and operated by The City of London.

The system serves an estimated population of 423,000 and is categorized as a Large Municipal Residential System. Unless otherwise specified, information reviewed for this inspection covered the period from November 1, 2022 to November 17, 2023.

The ministry's Water Compliance Officer met with municipal staff as part of this inspection process.

Question ID	DWMMR1000000	Question Type	Information
Legislative Requirement(s):			
Not Applicable			
Question:			

Does this drinking water system provide primary disinfection?

Compliance Response(s)/Corrective Action(s)/Observation(s):

This drinking water system provides for only secondary disinfection and distribution of water. Primary disinfection is undertaken by another regulated drinking water system which provides treated water to this drinking water system.

Question ID	DWWMR1018000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Has the owner ensured that all equipment is installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.			

Question ID	DWWMR1020000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is the owner/operating authority able to demonstrate that, when required during the inspection period, Form 1 documents were prepared in accordance with their Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner/operating authority was in compliance with the requirement to prepare Form 1 documents as required by their Drinking Water Works Permit during the inspection period. Records of watermains authorized as a future alteration were provided for the following project locations: <ul style="list-style-type: none"> - Lyle Street and Elizabeth Street, - Blakie Road, - St. Julien Street, Hume Street, & Major Street, - Regent Street & Fraser Avenue, - Morgan Avenue, - Platt's Lane, - Fanshawe Park Road & Richmond Street, - Flanders Row, Rhine Avenue, & Paardeberg Crescent, - Walsh Drive, Jack England Drive, Frontier Avenue, Barbara Avenue, Gillespie Trail, & Regiment Road, - Meadowlily Road South, and - Hamlyn Street, Green Bend, Liberty Crossing, & Calhoun Way. 			

Question ID	DWMR1114000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Does the owner have evidence that, when required, all legal owners associated with the DWS were notified of the requirements of the Licence & Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had evidence that required notifications to all legal owners associated with the Drinking Water System had been made during the inspection period. The City of London notifies other legal owners of the requirements of the Licence & Permit through written agreements.			

Question ID	DWMR1025000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were all parts of the drinking water system that came in contact with drinking water (added, modified, replaced or extended) disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All parts of the drinking water system were disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit. Disinfection records were provided for the following projects: <ul style="list-style-type: none"> - Watermain repairs, - New watermain installations, - Springbank Reservoir #1, - Pond Mills Pumping Station – pump replacement, - SERPS – valve replacement, - SERPS – reservoir inspections, - EMPS – London surge tank, and - EMPS – London HLP #5 blow-off solenoid. 			

Question ID	DWMR1024000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Do records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated as required?			

Compliance Response(s)/Corrective Action(s)/Observation(s):

Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined.

The Drinking Water Works Permit for this system includes four rechlorination facilities used to boost chlorine residuals as needed. Operators manually perform chlorine residual tests at predetermined locations daily. Chlorine residuals are also continuously monitored by on-line analyzers installed within the distribution system.

Records provided for this inspection demonstrate that abnormal chlorine residuals obtained by on-line analyzers were attributed to equipment maintenance, analyzer booster bumps becoming air locked, and air bubbles accumulating in the analyzer. These abnormal test results were not representative of the water quality being directed to users. Acceptable chlorine residuals were maintained while water was directed to water users.

Question ID	DWWMR1033000	Question Type	Legislative
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Legislative Requirement(s):

SDWA | O. Reg. 170/03 | 7-2 | (3); SDWA | O. Reg. 170/03 | 7-2 | (4);

Question:

Is the secondary disinfectant residual measured as required for the large municipal residential distribution system?

Compliance Response(s)/Corrective Action(s)/Observation(s):

The secondary disinfectant residual was measured as required for the large municipal residential distribution system.

Operators routinely manually perform chlorine residual tests using portable analyzers at a frequency that exceed the minimum legislated requirements. The City of London Distribution System is also equipped with on-line analyzers connected to a central SCADA software system, that continuously monitor chlorine residuals at pump stations and reservoirs. Operators review chlorine residual trending using SCADA on a daily basis. SCADA is also equipped with alarms that notify operators of unusual test results 24 hours a day.

Question ID	DWWMR1099000	Question Type	Information
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Legislative Requirement(s):

Not Applicable

Question:

Do records show that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03)?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Records did not show that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03).

During this inspection period, two water samples collected from separate locations on August 8, 2023 and one water sample collected on August 10, 2023, each obtained total coliform test results of one coliform forming unit (AWQI #162967, 162968 & 163002). In response to these events, the system owner ensured that corrective actions, verbal reporting, and written notification requirements were performed in accordance with Ontario regulation 170/03.

Question ID	DWMR1081000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10-2 (1); SDWA O. Reg. 170/03 10-2 (2); SDWA O. Reg. 170/03 10-2 (3);			
Question: For LMR systems, are all microbiological water quality monitoring requirements for distribution samples being met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All microbiological water quality monitoring requirements prescribed by legislation for distribution samples in a large municipal residential system were being met. Section 10-2. of O. Reg. 170/03 stipulates that if the system serves more than 100,000 people, at least 100 distribution samples, plus one additional distribution sample for every 10,000 people served by the system, are taken every month, with at least three of the samples being taken in each week. Each sample shall be tested for E.coli and total coliforms, with at least 25% of required samples tested for general bacteria expressed as Heterotrophic Plate Count (HPC). Records provided to the ministry indicate that an approximate population of 423,000 is serviced by the drinking water system. For the purpose of section 10-2. of O. Reg. 170/03, a minimum of 142 distribution samples shall be taken each month, with at least three (3) samples taken each week.			

Question ID	DWMR1096000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-3 (1);			
Question: Do records confirm that chlorine residual tests are being conducted at the same time and at the same location that microbiological samples are obtained?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained. Chlorine residual test results are written on Chain of Custody paperwork submitted to the			

licenced laboratory.

Question ID	DWMR1086000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6.1 (1); SDWA O. Reg. 170/03 13-6.1 (2); SDWA O. Reg. 170/03 13-6.1 (3); SDWA O. Reg. 170/03 13-6.1 (4); SDWA O. Reg. 170/03 13-6.1 (5); SDWA O. Reg. 170/03 13-6.1 (6);			
Question: Are all haloacetic acid water quality monitoring requirements prescribed by legislation conducted within the required frequency and at the required location?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All haloacetic acid water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. Section 13-6.1 (1) & (2) of O. Reg. 170/03 required at least one distribution sample collected from a point in the distribution system or plumbing connected to the drinking water system, that is likely to have an elevated potential for the formation of haloacetic acids. Sample(s) must be collected every three months or in each calendar quarter, and tested for haloacetic acids.			

Question ID	DWMR1087000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6 (1); SDWA O. Reg. 170/03 13-6 (2); SDWA O. Reg. 170/03 13-6 (3); SDWA O. Reg. 170/03 13-6 (4); SDWA O. Reg. 170/03 13-6 (5); SDWA O. Reg. 170/03 13-6 (6);			
Question: Have all trihalomethane water quality monitoring requirements prescribed by legislation been conducted within the required frequency and at the required location?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. Section 13-6 (1) & (2) of O. Reg. 170/03 required at least one distribution sample collected from a point in the distribution system or plumbing connected to the drinking water system, that is likely to have an elevated potential for the formation of trihalomethanes. Sample(s) must be collected every three months or in each calendar quarter, and tested for trihalomethanes.			

Question ID	DWMR1101000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 17-1; SDWA O. Reg. 170/03 17-10 (1); SDWA O. Reg. 170/03 17-11; SDWA O. Reg. 170/03 17-12; SDWA O. Reg. 170/03 17-13; SDWA O. Reg. 170/03 17-14; SDWA O. Reg. 170/03 17-2; SDWA O. Reg. 170/03 17-3; SDWA O. Reg. 170/03 17-4; SDWA O. Reg. 170/03 17-5; SDWA O. Reg. 170/03 17-6; SDWA O. Reg.			

170/03 | 17-9;

Question:

For LMR Systems, have corrective actions (as per Schedule 17 of O. Reg. 170/03) been taken to address adverse conditions, including any other steps as directed by the Medical Officer of Health?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Corrective actions (as per Schedule 17), including any other steps that were directed by the Medical Officer of Health, had been taken to address adverse conditions.

Question ID	DWMMR1103000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 15.1-10;			
Question:			
Have corrective actions as directed by the Medical Officer of Health been taken by the owner and operating authority to address exceedances of the lead standard in plumbing?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Corrective actions as directed by the Medical Officer of Health had been taken by the owner and operating authority to address exceedances of the lead standard.			
One Lead Exceedance Notification (LEN #161610) occurred during this inspection review period. Water samples taken from a private plumbing tap connected to the City's distribution system on March 21, 2023, obtained lead test results of 6.68 ug/L (first sample) and 16.6 ug/L (second sample). Appropriate corrective actions including correspondence with the homeowner were completed for this event.			

Question ID	DWMMR1104000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 16-6 (1); SDWA O. Reg. 170/03 16-6 (2); SDWA O. Reg. 170/03 16-6 (3); SDWA O. Reg. 170/03 16-6 (3.1); SDWA O. Reg. 170/03 16-6 (3.2); SDWA O. Reg. 170/03 16-6 (4); SDWA O. Reg. 170/03 16-6 (5); SDWA O. Reg. 170/03 16-6 (6);			
Question:			
Were all required verbal notifications of adverse water quality incidents immediately provided as per O. Reg. 170/03 16-6?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
All required notifications of adverse water quality incidents were immediately provided as per O. Reg. 170/03 16-6.			

Question ID	DWMMR1113000	Question Type	Legislative
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Legislative Requirement(s): SDWA O. Reg. 170/03 10.1 (3);
Question: Have all changes to the system registration information been provided to the Ministry within ten (10) days of the change?
Compliance Response(s)/Corrective Action(s)/Observation(s): All changes to the system registration information were provided within ten (10) days of the change.

Question ID	DWMMR1059000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 28;			
Question: Do the operations and maintenance manuals contain plans, drawings and process descriptions sufficient for the safe and efficient operation of the system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operations and maintenance manuals contained plans, drawings and process descriptions sufficient for the safe and efficient operation of the system.			

Question ID	DWMMR1060000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Do the operations and maintenance manuals meet the requirements of the DWWP and MDWL issued under Part V of the SDWA?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.			

Question ID	DWMMR1061000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 27 (1); SDWA O. Reg. 128/04 27 (2); SDWA O. Reg. 128/04 27 (3); SDWA O. Reg. 128/04 27 (4); SDWA O. Reg. 128/04 27 (5); SDWA O. Reg. 128/04 27 (6); SDWA O. Reg. 128/04 27 (7);			
Question: Are logbooks properly maintained and contain the required information?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			

Logbooks were properly maintained and contained the required information.

Question ID	DWMR1062000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-5;			
Question: Do records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment is being done by a certified operator, water quality analyst, or person who meets the requirements of O. Reg. 170/03 7-5?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.			

Question ID	DWMR1071000	Question Type	BMP
Legislative Requirement(s): Not Applicable			
Question: Has the owner provided security measures to protect components of the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had provided security measures to protect components of the drinking water system. Water stations are equipped with mechanical and electrical security measures. Further, operators receive cyber security training.			

Question ID	DWMR1073000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 23 (1);			
Question: Has the overall responsible operator been designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The overall responsible operator had been designated for each subsystem. Two operators alternate as the overall responsible operator. Both operators hold valid operator certificates appropriate for this system.			

Question ID	DWMR1074000	Question Type	Legislative
Legislative Requirement(s):			

SDWA | O. Reg. 128/04 | 25 | (1);

Question:

Have operators-in-charge been designated for all subsystems which comprise the drinking water system?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Operators-in-charge had been designated for all subsystems which comprise the drinking water system.

Question ID	DWMR1075000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 22;			
Question: Do all operators possess the required certification?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All operators possessed the required certification.			

Question ID	DWMR1076000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Do only certified operators make adjustments to the treatment equipment?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Only certified operators made adjustments to the treatment equipment. Records demonstrate that only certified operators made adjustments to water treatment equipment.			

Question ID	DWMR1116000	Question Type	BMP
Legislative Requirement(s): Not Applicable			
Question: Were the inspection questions sufficient to address other identified best practice issues?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The following issues were also noted during the inspection: The Southeast Reservoir located at 5200 Highbury Avenue South is equipped with access hatches on top of the reservoir. Hatches are equipped with a raised lip, seal, and drainpipe under each lid, that prevent rainwater and snowmelt from entering the reservoir. During the site			

inspection, drainpipes in multiple hatches were clogged and standing water had accumulated under the hatch lids, increasing the potential for rainwater to enter the reservoir.

It is understood that the system owner has been in contact with a contractor to modify reservoir hatches to improve drainage.

Recommendation

It is recommended that action is taken to prevent rainwater and snowmelt from accumulating under the hatch lids, as soon as practicable. Follow-up to occur during the next scheduled ministry inspection.



Key Reference and Guidance Material for Drinking Water Systems

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or waterforms@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/drinkingwater



PUBLICATION TITLE	PUBLICATION NUMBER
FORMS: Drinking Water System Profile Information Laboratory Services Notification Adverse Test Result Notification	012-2149E 012-2148E 012-4444E
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	Website
Procedure for Disinfection of Drinking Water in Ontario	Website
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	Website
Filtration Processes Technical Bulletin	Website
Ultraviolet Disinfection Technical Bulletin	Website
Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments	Website
Certification Guide for Operators and Water Quality Analysts	Website
Guide to Drinking Water Operator Training Requirements	9802E
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	Website
Drinking Water System Contact List	7128E01
Ontario's Drinking Water Quality Management Standard - Pocket Guide	Website
Watermain Disinfection Procedure	Website
List of Licensed Laboratories	Website

Principaux guides et documents de référence sur les réseaux résidentiels municipaux d'eau potable

De nombreux documents utiles peuvent vous aider à exploiter votre réseau d'eau potable. Vous trouverez ci-après une liste de documents que les propriétaires et exploitants de réseaux résidentiels municipaux d'eau potable utilisent fréquemment. Pour accéder à ces documents en ligne, cliquez sur leur titre dans le tableau ci-dessous ou faites une recherche à l'aide de votre navigateur Web. Communiquez avec le ministère au 1-866-793-2588, ou encore à waterforms@ontario.ca si vous avez des questions ou besoin d'aide.



Pour plus de renseignements sur l'eau potable en Ontario, consultez le site www.ontario.ca/eaupotable

TITRE DE LA PUBLICATION	NUMÉRO DE PUBLICATION
Renseignements sur le profil du réseau d'eau potable	012-2149F
Avis de demande de services de laboratoire	012-2148F
Avis de résultats d'analyse insatisfaisants et de règlement des problèmes	012-4444F
Prendre soin de votre eau potable - Un guide destiné aux membres des conseils municipaux	Site Web
Marche à suivre pour désinfecter l'eau potable en Ontario	Site Web
Stratégies pour minimiser les trihalométhanes et les acides haloacétiques de sous-produits de désinfection	Site Web
Filtration Processes Technical Bulletin (en anglais seulement)	Site Web
Ultraviolet Disinfection Technical Bulletin (en anglais seulement)	Site Web
Guide de présentation d'une demande de modification du permis d'aménagement de station de production d'eau potable	Site Web
Guide sur l'accréditation des exploitants de réseaux d'eau potable et des analystes de la qualité de l'eau de réseaux d'eau potable	Site Web
Guide sur les exigences relatives à la formation des exploitants de réseaux d'eau potable	9802F
Échantillonnage et analyse du plomb dans les collectivités : échantillonnage normalisé ou réduit et admissibilité à l'exemption	Site Web
Liste des personnes-ressources du réseau d'eau potable	Site Web
L'eau potable en Ontario - Norme de gestion de la qualité - Guide de poche	Site Web
Procédure de désinfection des conduites principales	Site Web
Laboratoires autorisés	Site Web



Risk Methodology and Inspection Summary Rating Record

APPLICATION OF THE RISK METHODOLOGY USED FOR MEASURING MUNICIPAL RESIDENTIAL DRINKING WATER SYSTEM INSPECTION RESULTS



The Ministry of the Environment (MOE) has a rigorous and comprehensive inspection program for municipal residential drinking water systems (MRDWS). Its objective is to determine the compliance of MRDWS with requirements under the Safe Drinking Water Act and associated regulations. It is the responsibility of the municipal residential drinking water system owner to ensure their drinking water systems are in compliance with all applicable legal requirements.

This document describes the risk rating methodology, which has been applied to the findings of the Ministry's MRDWS inspection

results since fiscal year 2008-09. The primary goals of this assessment are to encourage ongoing improvement of these systems and to establish a way to measure this progress.

MOE reviews the risk rating methodology every three years.

The Ministry's Municipal Residential Drinking Water Inspection Protocol contains 15 inspection modules consisting of approximately 100 regulatory questions. Those protocol questions are also linked to definitive guidance that ministry inspectors use when conducting MRDWS inspections.

ontario.ca/drinkingwater

The questions address a wide range of regulatory issues, from administrative procedures to drinking water quality monitoring. The inspection protocol also contains a number of non-regulatory questions.

A team of drinking water specialists in the ministry assessed each of the inspection protocol regulatory questions to determine the risk (not complying with the regulation) to the delivery of safe drinking water. This assessment was based on established provincial risk assessment principles, with each question receiving a risk rating referred to as the Question Risk Rating. Based on the number of areas where a system is deemed to be non-compliant during the inspection, and the significance of these areas to administrative, environmental, and health consequences, a risk-based inspection rating is calculated by the ministry for each drinking water system.

It is important to be aware that an inspection rating less than 100 per cent does not mean the drinking water from the system is unsafe. It shows areas where a system’s operation can improve. The ministry works with owners and operators of systems to make sure they know what they need to do to achieve full compliance.

The inspection rating reflects the inspection results of the specific drinking water system for the reporting year. Since the methodology is applied consistently over a period of years, it serves as a comparative measure both provincially and in relation to the individual system. Both the drinking water system and the public are able to track the performance over time, which encourages continuous improvement and allows systems to identify specific areas requiring attention.

The ministry’s annual inspection program is an important aspect of our drinking water safety net. The ministry and its partners share a common commitment to excellence and we continue to work toward the goal of 100 per cent regulatory compliance.

Determining Potential to Compromise the Delivery of Safe Water

The risk management approach used for MRDWS is aligned with the Government of Ontario’s Risk Management Framework. Risk management is a systematic approach to identifying potential hazards, understanding the likelihood and consequences of the hazards, and taking steps to reduce their risk if necessary and as appropriate.

The Risk Management Framework provides a formula to be used in the determination of risk:

$$\text{RISK} = \text{LIKELIHOOD} \times \text{CONSEQUENCE}$$

(of the consequence)

Every regulatory question in the inspection protocol possesses a likelihood value (L) for an assigned consequence value (C) as described in **Table 1** and **Table 2**.

TABLE 1:	
Likelihood of Consequence Occurring	Likelihood Value
0% - 0.99% (Possible but Highly Unlikely)	L = 0
1 – 10% (Unlikely)	L = 1
11 – 49% (Possible)	L = 2
50 – 89% (Likely)	L = 3
90 – 100% (Almost Certain)	L = 4

TABLE 2:	
Consequence	Consequence Value
Medium Administrative Consequence	C = 1
Major Administrative Consequence	C = 2
Minor Environmental Consequence	C = 3
Minor Health Consequence	C = 4
Medium Environmental Consequence	C = 5
Major Environmental Consequence	C = 6
Medium Health Consequence	C = 7
Major Health Consequence	C = 8

The consequence values (0 through 8) are selected to align with other risk-based programs and projects currently under development or in use within the ministry as outlined in **Table 2**.

The Question Risk Rating for each regulatory inspection question is derived from an evaluation of every identified consequence and its corresponding likelihood of occurrence:

- All levels of consequence are evaluated for their potential to occur
- Greatest of all the combinations is selected.

The Question Risk Rating quantifies the risk of non-compliance of each question relative to the others. Questions with higher values are those with a potentially more significant impact on drinking water safety and a higher likelihood of occurrence. The highest possible value would be 32 (4×8) and the lowest would be 0 (0×1).

Table 3 presents a sample question showing the risk rating determination process.

TABLE 3:							
Does the Operator in Charge ensure that the equipment and processes are monitored, inspected and evaluated?							
Risk = Likelihood × Consequence							
C=1	C=2	C=3	C=4	C=5	C=6	C=7	C=8
Medium Administrative Consequence	Major Administrative Consequence	Minor Environmental Consequence	Minor Health Consequence	Medium Environmental Consequence	Major Environmental Consequence	Medium Health Consequence	Major Health Consequence
L=4 (Almost Certain)	L=1 (Unlikely)	L=2 (Possible)	L=3 (Likely)	L=3 (Likely)	L=1 (Unlikely)	L=3 (Likely)	L=2 (Possible)
R=4	R=2	R=6	R=12	R=15	R=6	R=21	R=16

Application of the Methodology to Inspection Results

Based on the results of a MRDWS inspection, an overall inspection risk rating is calculated. During an inspection, inspectors answer the questions related to regulatory compliance and input their “yes”, “no” or “not applicable” responses into the Ministry’s Laboratory and Waterworks Inspection System (LWIS) database. A “no” response indicates non-compliance. The maximum number of regulatory questions asked by an inspector varies by: system (i.e., distribution, stand-alone); type of inspection (i.e., focused, detailed); and source type (i.e., groundwater, surface water).

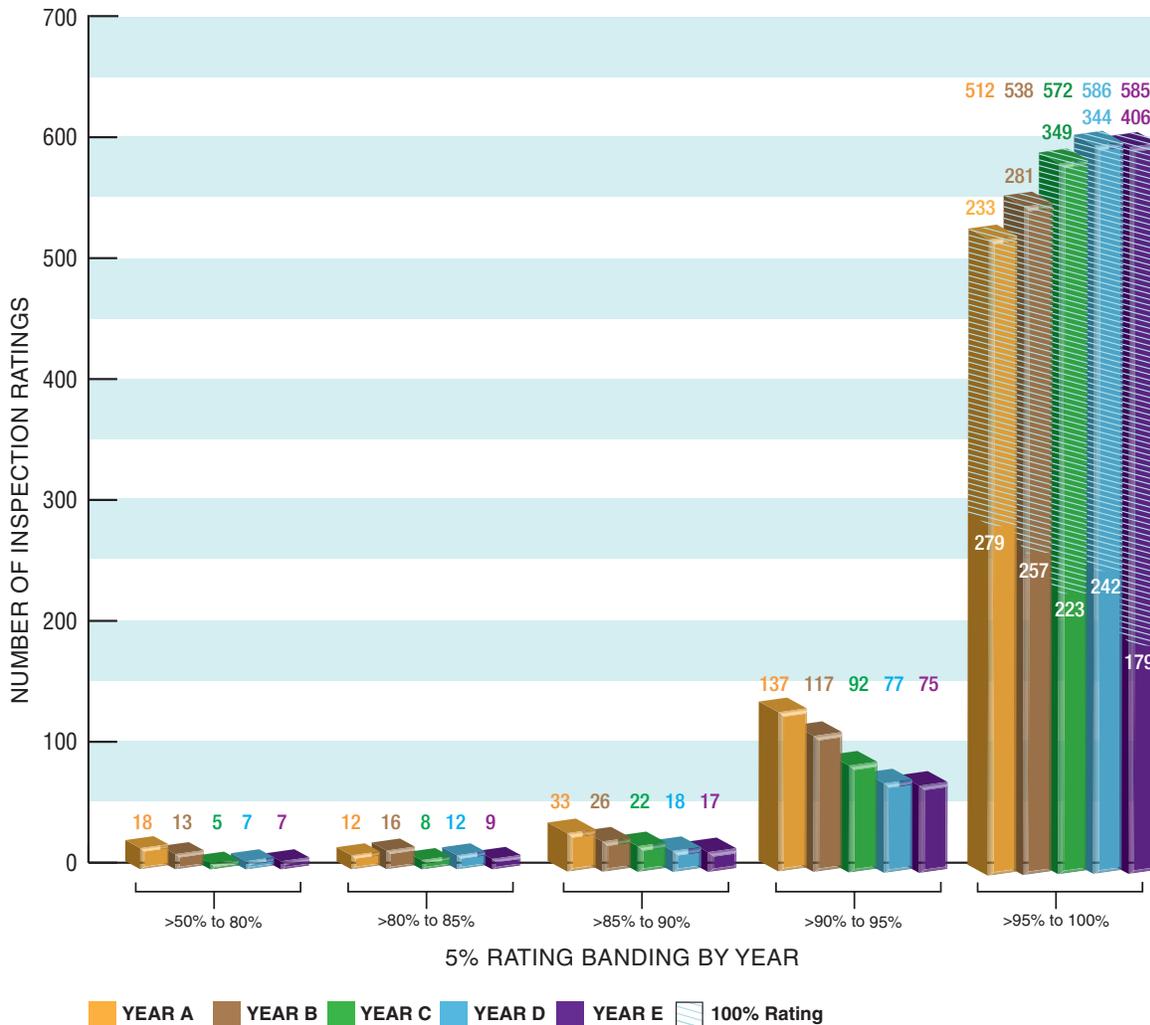
The risk ratings of all non-compliant answers are summed and divided by the sum of the risk ratings of all questions asked (maximum question rating). The resulting inspection risk rating (as a percentage) is subtracted from 100 per cent to arrive at the final inspection rating.

Application of the Methodology for Public Reporting

The individual MRDWS Total Inspection Ratings are published with the ministry's Chief Drinking Water Inspector's Annual Report.

Figure 1 presents the distribution of MRDWS ratings for a sample of annual inspections. Individual drinking water systems can compare against all the other inspected facilities over a period of inspection years.

Figure 1: Year Over Year Distribution of MRDWS Ratings



Reporting Results to MRDWS Owners/Operators

A summary of inspection findings for each system is generated in the form of an Inspection Rating Record (IRR). The findings are grouped into the 15 possible modules of the inspection protocol,

which would provide the system owner/operator with information on the areas where they need to improve. The 15 modules are:

- | | | | |
|-------------------------|---------------------------------|--|--|
| 1. Source | 5. Treatment Process Monitoring | 9. Logbooks | 13. Water Quality Monitoring |
| 2. Permit to Take Water | 6. Process Wastewater | 10. Contingency and Emergency Planning | 14. Reporting, Notification and Corrective Actions |
| 3. Capacity Assessment | 7. Distribution System | 11. Consumer Relations | 15. Other Inspection Findings |
| 4. Treatment Processes | 8. Operations Manuals | 12. Certification and Training | |

For further information, please visit www.ontario.ca/drinkingwater

Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2023-24)

DWS Name: CITY OF LONDON DISTRIBUTION SYSTEM
DWS Number: 260004917
DWS Owner: THE CORPORATION OF THE CITY OF LONDON
Municipal Location: LONDON

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Inspection Date: Nov-17-2023
Ministry Office: London District Office

Maximum Risk Rating: 287

Inspection Module	Non Compliance Risk (X out of Y)
Certification and Training	0/42
Logbooks	0/18
Operations Manuals	0/28
Reporting & Corrective Actions	0/67
Treatment Processes	0/81
Water Quality Monitoring	0/51
Overall - Calculated	0/287

Inspection Risk Rating: 0.00%

Final Inspection Rating: 100.00%

Ministry of the Environment, Conservation and Parks - Detailed Inspection Rating Record (Reporting Year - 2023-24)

DWS Name: CITY OF LONDON DISTRIBUTION SYSTEM
DWS Number: 260004917
DWS Owner Name: THE CORPORATION OF THE CITY OF LONDON
Municipal Location: LONDON

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Inspection Date: Nov-17-2023
Ministry Office: London District Office

All legislative requirements were met. No detailed rating scores.

Maximum Question Rating: 287

Inspection Risk Rating: 0.00%

FINAL INSPECTION RATING: 100.00%