

## City of London Day Camps

### Family Hired Support Guidelines

- To work as a Family Hired Support (FHS), you must be over the age of 16 and understand that you are there to support the 1:1 camper so that they can successfully attend camp. This includes any personal care the camper may need while at camp, as well as behaviour management. Please note that we are not able to assist the support person outside of lunch/bathroom coverage.
- The FHS are encouraged to wear PPE for any personal care and first aid of the camper
- If you are ill, you must also follow up with your inclusion coordinator and their 1:1 camper's family, as they cannot attend without their support person.
  - If the FHS's symptoms are due to a known diagnosis, cause or condition that is not contagious, you may attend camp.
  - The FHS does not need to provide a medical note or proof of negative result to return to the program.
  - If you develop any symptoms while at camp, please immediately notify the day camp coordinator and follow their instructions.
- You are entitled to a 30-minute lunch break, where a city staff member will cover for you during this time. Please communicate with your day camp coordinator as they will inform you of their break schedule.
- As a support person for your 1:1 camper, you are required to stay with your camper at all times. If you need to leave for a bathroom break, please let your coordinator know so that someone is always accompanying your 1:1 camper.
- If your 1:1 camper does not arrive for the day, the FHS will be asked to leave as they will only be paid for the amount of time that they are with the camper.
- If the day camp or inclusion coordinator finds that the level of support required by the camper exceeds the that which the Family Hired Support is able to provide, the family will be notified, and the camper will either require a different support personnel to attend with them, or a second support staff will have to be provided at the cost of the family.

Please read this document in its entirety and reply to this email acknowledging all of these terms.

Thank you,

The Inclusion Team