**DEARNESS HOME POLICIES AND PROCEDURES**

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**APPROVED BY:**

**DOCUMENT APPLIES TO:** All Staff

*A printed copy of this document may not reflect the current policy. Refer to the electronic version located in the Emergency Management Plan on Surge Learning.*

**CHIEF WARDEN – After being made aware of A MEDICAL EMERGENCY**
1. PUT ON a Chief Warden emergency vest
2. ANNOUNCE “Code Blue” and the location of the victim 3 times slowly and clearly
3. ASSIGN staff member to meet emergency crews at main entrance
4. GO TO the location of the victim
   1. If the victim is a resident
      1. CONSULT the resident’s LAST KNOWN WISHES DOCUMENTED IN PCC to determine the response
      2. CALL 911 if required
      3. PROVIDE as much privacy to the victim as possible
      4. NOTIFY the SDM as required
      5. NOTIFY the attending physician/nurse practitioner as required
      6. NOTIFY the Director of Resident Care as required
      7. NOTIFY the MLTC as required
      8. INITIATE the required report to the MLTC as required
   2. CALL 911 if required
3. PROVIDE as much privacy to the victim as possible
4. NOTIFY the SDM as required
5. NOTIFY the attending physician/nurse practitioner as required
6. NOTIFY the Director of Resident Care as required
7. NOTIFY the MLTC as required
8. INITIATE required reports which may include critical incident report, MOL, MLTC

**CHIEF WARDEN - If the victim is a staff/visitor/contractor**
1. CALL 911 if required
2. PROVIDE as much privacy to the victim as possible
3. NOTIFY next of kin as required
4. NOTIFY Administrator, Director of Resident Care as soon as possible
5. INITIATE required reports which may include critical incident report, MOL, MLTC
CHIEF WARDEN - When CODE BLUE MEDICAL EMERGENCY is over
1. ANNOUNCE ‘All Clear Code Blue” three times
2. DEBRIEF with staff
3. Complete and distribute Emergency Drill Report

RN/RPN – After being made aware of A CODE BLUE MEDICAL EMERGENCY
1. REPORT to the location of the Code Blue

RN/RPN - If the victim is a resident;
1. CONSULT the resident’s LAST KNOWN WISHES DOCUMENTED IN PCC to determine the response
2. CONDUCT an assessment of the situation including
   a. The victim’s airway, breathing and circulation
   b. The victim’s level of consciousness
   c. The environment
3. Provide medical assistance as required

RN/RPN - If the victim is a visitor/staff/contractor
1. CONDUCT an assessment of the situation including
   a. The victim’s airway, breathing and circulation
   b. The victim’s level of consciousness
   c. The environment
2. Provide medical assistance as required

ALL OTHER STAFF – finding the victim
1. INITIATE Code Blue by announcing “Code Blue” and the location of the victim 3 times slowly and clearly
2. REQUEST emergency assistance of the closest staff member to stay with victim. The staff member will then initiate the Code Blue by announcing “Code Blue” and the location of the victim 3 times slowly and clearly
3. RETURN to the location of the victim and OFFER as much comfort and reassurance to the victim until an RN arrives