

SENIORS SERVICES POLICIES AND PROCEDURES

MANUAL: Emergency Management Plan	INDEX NO: EMP10-002		
SECTION: Code White – Violent Outburst	PAGE 1 of 3		
SUBJECT: Code White – Violent Outburst Staff Roles	Implemented M / D / Y 07 01 22	Reviewed M / D / Y	Revised M / D / Y
APPROVED BY:			
DOCUMENT APPLIES TO: All Staff			
<i>A printed copy of this document may not reflect the current policy. Refer to the electronic version located in the Seniors Services Policy Library on Vine</i>			

CHIEF WARDEN – After being made aware of A VIOLENT OUTBURST

1. If the emergency has not been announced, ANNOUNCE “Code White” and the location 3 times slowly and clearly
2. GO TO the location of the incident and investigate the severity of the incident

CHIEF WARDEN - IF THE CODE WHITE INVOLVES A RESIDENT:

1. CALL 911 if required
2. ASSIGN 1 staff to go to the front entrance and meet the emergency crews
3. If required, CONTACT the physician for an immediate order for a chemical restraint/possible Form 1 situation. Refer to RESI-10-01-02 Chemical Restraint Policy
4. IMPLEMENT 1:1 staffing for resident
5. MONITOR effect of restraint every 15 minutes

CHIEF WARDEN - IF THE CODE WHITE INVOLVES A PERSON OTHER THAN A RESIDENT:

1. CALL 911
2. ASSIGN 1 staff to go to the front entrance and meet the emergency crews
3. HELP residents, visitors and staff to safety
4. WAIT in a safe location for emergency crews

CHIEF WARDEN - When CODE WHITE is over

1. ANNOUNCE ‘All Clear Code White” three times
2. DOCUMENT the incident as required
 - a. Progress notes
 - b. Critical Incident

SENIORS SERVICES POLICIES AND PROCEDURES

SUBJECT: Code White – Violent Outburst Staff Roles	INDEX NO: EMP10-002	PAGE: 2 of 3
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- c. Employee incident
 - d. Responsive Behavior Debrief Tool
3. COMPLETE and distribute Emergency Drill Report

AREA WARDEN – After being made aware of A CODE WHITE VIOLENT OUTBURST IN YOUR AREA

1. RETURN to your area by the safest route, if you are not already on the area
2. PUT ON the Area Warden emergency armband
3. HELP other residents and visitors to safety
4. WAIT in a safe location for the Chief Warden, emergency crews

AREA WARDEN – After being made aware of A CODE WHITE VIOLENT OUTBURST OUTSIDE OF YOUR AREA

1. RETURN to your area by the safest route, if you are not already on the area
2. PUT ON the Area Warden emergency armband
3. SEND a staff member to the affected area to assist (In the absence of other staff (ex. night shift) go to the area of the incident)

ALL OTHER STAFF – After being made aware of A CODE WHITE VIOLENT OUTBURST

1. If not directly supervising residents, RETURN to your assigned area by the safest route, if you are not already on the area and REPORT to the Area Warden
2. If directly supervising residents REPORT to the Area Warden where you are
3. FOLLOW instruction from the Area Warden

ADMINISTRATOR - After being made aware of A CODE WHITE VIOLENT OUTBURST

1. Assist the Chief Warden with carrying out the duties of the Chief Warden
2. Assume the role of the Chief Warden if required

MANAGERS - After being made aware of A CODE WHITE VIOLENT OUTBURST

1. Return to your assigned area by the safest route, if you are not already on the area and report to the Area Warden

SENIORS SERVICES POLICIES AND PROCEDURES

SUBJECT: Code White – Violent Outburst Staff Roles	INDEX NO: EMP10-002	PAGE: 3 of 3
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2. Follow instruction from the Area Warden, Chief Warden and emergency crews
3. Assume the role of the Area Warden if required
4. Assume the role of the Chief Warden if required