

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, Deputy City Manager, Finance Supports

Subject: 2020 Annual Parkland Reserve Fund Report

Date: July 26, 2021

Recommendation

That, on the recommendation of the Deputy City Manager, Finance Supports:

- a) the 2020 Annual Parkland Reserve Fund Report **BE RECEIVED** for information in accordance with section 7 of the *O. Reg. 509/20: Community Benefits Charges and Parkland, 2020*, as well as section 42 (17) of the *Planning Act, 1990*, which require Municipal Council to provide an annual financial statement on special accounts for the conveyance of land for park purposes;
- b) the Deputy City Manager, Finance Supports **BE DIRECTED** to make the 2020 Annual Parkland Reserve Fund Report available to the public on the City of London website to fulfill Municipal Council's obligation under section 7 of the *O. Reg. 509/20: Community Benefits Charges and Parkland, 2020*.

Linkage to the Corporate Strategic Plan

Council's 2019-2023 Strategic Plan for the City of London (the "City") identifies "Leading in Public Service" as one of four strategic areas of focus. The 2020 Annual Parkland Reserve Fund Report supports this strategic area of focus by contributing towards the following strategic outcome: "The City of London is trusted, open, and accountable, in service of our community".

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

Corporate Services Committee, March 7, 2017, Agenda Item #9, Reserve Fund Housekeeping – Parkland Acquisition Reserve Fund
<https://pub-london.escribemeetings.com/filestream.ashx?DocumentId=30049>

1.2 Legislative Requirements

As of September 18, 2020, Section 7 of the *O. Reg. 509/20: Community Benefits Charges and Parkland, 2020*, in connection with section 42 (17) of the *Planning Act, 1990*, require that Municipal Council provide an annual financial statement to the public relating to the special account established for the conveyance of land for park purposes. The City's special account for such purposes, established by by-law A.-7527-94, is the Parkland Reserve Fund (hereinafter the "Fund").

Applicable excerpts of the *O. Reg. 509/20: Community Benefits Charges and Parkland, 2020*, are as follows:

Special account, report

7. For the purposes of subsections 37 (48) and 42 (17) of the Act, the following information shall be provided to the public each year in respect of the preceding year:

1. Statements of the opening and closing balances of the special account and of the transactions relating to the account.
2. In respect of the special account referred to in subsection 37 (45) of the Act, statements identifying,
 - i. facilities, services and matters acquired during the year with funds from the special account,
 - ii. details of the amounts spent, and
 - iii. for each facility, service or matter mentioned in subparagraph i, the manner in which any capital cost not funded from the special account was or will be funded.
3. In respect of the special account referred to in subsection 42 (15) of the Act, statements identifying,
 - i. land and machinery acquired during the year with funds from the special account,
 - ii. buildings erected, improved or repaired during the year with funds from the special account,
 - iii. details of the amounts spent, and
 - iv. for each asset mentioned in subparagraphs i and ii, the manner in which any capital cost not funded from the special account was or will be funded.
4. The amount of money borrowed from the special account and the purpose for which it was borrowed.
5. The amount of interest accrued on any money borrowed from the special account.

The applicable excerpt of section 42 (17) of the *Planning Act, 1990*, is as follows:

Reports and information

(17) A council of a municipality that passes a by-law under this section shall provide the prescribed reports and information to the prescribed persons or classes of persons at such times, in such manner and in accordance with such other requirements as may be prescribed. 2019, c. 9, Sched. 12, s. 12 (9).

1.3 Parkland Reserve Fund Annual Financial Statement

Appendix A of this report meets the financial statement requirements as prescribed under section 7 of the *O. Reg. 509/20: Community Benefits Charges and Parkland, 2020*, as well as section 42 (17) of the *Planning Act, 1990*, and subject to Municipal Council direction will be made available to the public on the City of London website.

Appendix A provides a brief description of the Fund. Table 1 of Appendix A presents a summary of revenues, expenses, and balances for the year ending December 31, 2020. Table 2 of Appendix A provides the following details concerning each capital project financed by the Fund:

- The cumulative approved budget including both total financing from the Fund as well as total financing from all other sources;
- The amount of the 2020 draws from the Fund (if any) for each capital project that has a commitment; and
- A description of each the capital projects financed by the Fund.

Conclusion

In accordance with section 7 of the *O. Reg. 509/20: Community Benefits Charges and Parkland, 2020*, as well as section 42 (17) of the *Planning Act, 1990*, it is recommended that this report be received for information and be made available to the public on the City of London website.

Prepared by: David Bordin, CPA, CGA, Manager II, Financial Planning and Policy and Lauren Pasma, Capital Budget Officer, Financial Planning and Policy

Submitted by: Kyle Murray, CPA, CA, Director, Financial Planning and Business Support

Recommended by: Anna Lisa Barbon, CPA, CGA, Deputy City Manager, Finance Supports

Cc:

Jason Davies – Manager III, Financial Planning and Policy

John Millson – Senior Financial Business Administrator

Meng Liu – Senior Financial Business Administrator

Andrew Macpherson – Division Manager, Parks Planning and Operations

Appendix A - Statement of Parkland Reserve Fund Activity for the year ending December 31, 2020

Reserve Fund Purpose:

The Fund shall be expended, pledged or applied only to acquire lands to be used for park or other public recreational purposes or for the development or improvement of lands used or to be used for park or other public recreational purposes.

Table 1: Summary of Reserve Fund Activity

Opening Balance: January 1, 2020	\$3,698,794
Parkland Levies/Revenues	1,629,251
Interest Earned	100,878
Total Contributions	\$1,730,130
Amount Transferred to (from) Capital Fund (Note 1)	677,201
Total Disbursements	\$677,201
Closing Balance: December 31, 2020	\$4,751,723
Future drawdowns as of December 31, 2020	\$2,106,957

Notes:

(1) "Amount Transferred to (from) Capital Fund" reflects 2020 progress draws against approved capital budgets. Details of these draws appear on the following page.

Appendix A - Statement of Parkland Reserve Fund Activity for the year ending December 31, 2020

Table 2: Summary of Approved Projects Funded From Parkland Levies/Revenues

Capital Project Number	Capital Project Title	Total Project Life to date Budget	Tax/Rate Supported plus Other Sources of Financing	Parkland Reserve Fund Financing	Parkland Amount Transferred to (from) Capital Fund in 2020	Project Description
PD1070	Victoria Park Upgrades	650,000	0	650,000	74,646	To maintain and upgrade the basic infrastructure of Victoria Park and deal with increasing/changing use of the park.
PD1147	Vimy Ridge Park	155,000	105,000	50,000	0	Creation of a permanent Vimy Ridge Park.
PK1201	One River EA - River Management	250,000	0	250,000	0	The implementation of the "River Management" component of the One River EA. This covers the 8 kilometer stretch of river corridor between the Forks and Springbank Dam (the other two components of the One River EA).
PD117316	Springbank Park Upgrades	24,843	20,000	4,843	0	To maintain and upgrade the basic infrastructure of Springbank Park and deal with increasing/changing use of the park. This project is now closed.
PD117318	Springbank Park Upgrades	416,426	101,269	315,157	315,158	To maintain and upgrade the basic infrastructure of Springbank Park and deal with increasing/changing use of the park.
PD117319	Springbank Park Upgrades	400,000	385,000	15,000	0	To maintain and upgrade the basic infrastructure of Springbank Park and deal with increasing/changing use of the park.
PK117320	Springbank Park Upgrades	440,000	385,000	55,000	0	To maintain and upgrade the basic infrastructure of Springbank Park and deal with increasing/changing use of the park.
PD273518	2018 Misc. Parkland Acquisition	130,634	0	130,634	11,117	To acquire miscellaneous property to be used for parkland (Western Lands). This project is now closed.
PK273519	2019 Misc. Parkland Acquisition	278,526	0	278,526	194,864	To acquire miscellaneous property to be used for parkland (2700 Kains Road).
PK273520	2020 Misc. Parkland Acquisition	1,648,844	0	1,648,844	95,731	To acquire miscellaneous property to be used for parkland (181 Grey Street, 189 Grey Street, 1985 Gore Road, 21 Gunn Street, 2201 Kains Road, 2 Saunby Street).
PD2253MEDWAY	Medway Valley Trail	327,591	252,591	75,000	-14,315	To purchase property north of Fanshawe Park Road for the Medway Valley Trail. This project is now closed.
Totals		\$4,721,864	\$1,248,860	\$3,473,004	\$677,201	

*Amounts Subject to Rounding