1. Definitions

1.1 Terms used in the Regulation have the same meaning as in the Business Licensing By-law L.131-16 as amended from time to time.

1.2 For the purpose of this Regulation “By-law” means the Business Licensing By-law L.131-16 as amended from time to time.

2. Regulations

Every holder of a Tow Truck Business Licence shall:

(a) maintain an up-to-date registry of all Tow Truck Operators on its behalf; the registry should include the following details: current driver’s licence details (licence number, name, address, birth date), a Ministry of Transportation drivers abstract and a Police Record Check both dated no later than 60 days prior to the initial date of employment;

(b) Maintain a current web site containing contact information, location of Impound Storage Yard and towing/storage fees.

(c) produce a current Police Record Check of any Tow Truck Operator upon the request of the Licence Manager or an Enforcement Officer immediately upon their request.

(d) produce a current Ministry of Transportation drivers abstract of any Tow Truck Operator upon the request of the Licence Manager or an Enforcement Officer immediately upon their request.

(e) display City of London Tow Truck Business Licence identification on all Tow Trucks in a visible location as approved by the Licence Manager

3.0 Application for Tow Truck Business Licence and Renewals:

Every Applicant for a Tow Truck Business Licence or renewal shall:

 a) submit to the Licence Manager a complete application form for such licence;
 b) submit to the Licence Manager a copy of Master Business Licence or Articles of Incorporation.
 c) submit to the Licence Manager applicable application fees.
 d) submit to the Licence Manager property title or lease agreement for Licensed Impound Storage Yard within the boundaries of the City of London.
3.1 Application for Impound Yard Storage Licence and Renewals:

Every Applicant for a Tow Truck Business Licence or renewal shall:

a) submit to the Licence Manager a complete application form for such licence;
b) submit to the Licence Manager a copy of Master Business Licence or Articles of Incorporation.
c) submit to the Licence Manager a signed copy of the lease agreement (if applicable)
d) submit to the Licence Manager applicable application fees.
e) submit to the licence Manager property title or lease agreement for Licenced Impound Storage Yard within the boundaries of the City of London.

4. Fees

4.1 Towing Services Fee Schedule [Vehicles up to 6500kg GVWR]

The following maximum Towing Services fees are applicable for all Accident Scenes:

<table>
<thead>
<tr>
<th>Tow Service</th>
<th>Fee $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Tow</td>
<td>$193.00</td>
</tr>
<tr>
<td>Flatbed</td>
<td>$231.00</td>
</tr>
</tbody>
</table>

**Additional Charges**

- If vehicle requires use of dollies: $45.00
- If vehicle requires use of second person: $75.00
- If vehicle requires use of second truck: $150.00
- Winch fees per 1/4 hour: $45.00

**All Other Fees**

- Waiting time per 1/4 hour: $27.50
- Boost - if required: $60.00
- Unlock - if required: $60.00
- Tarping - if required: $10.00
- Absorbent material (oil dry): $10.00/bag

4.2 Towing Services Fee Schedule [Vehicles over 6500kg GVWR]

<table>
<thead>
<tr>
<th>Tow Service</th>
<th>Fee $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Tow</td>
<td>$425.00</td>
</tr>
</tbody>
</table>

**Additional Charges**

- If vehicle requires driveshaft pulled: $45.00
- If vehicle requires use of second person: $75.00
- If vehicle requires use of second truck: $250.00
- Winch fees per 1/4 hour: $100.00

**All other fees**

- Hourly fee: $400.00
- Stand by services available hourly fee: $150.00
- Air cushions (4 hour minimum): $47.500/hr
- Tarping - if required: $10.00
- Absorbent material (oil dry): $10.00/bag
4.3 **IMPOUND YARD STORAGE Fee Schedule** [Vehicles up to 6500kg GVWR]

a) The charge for impounding a vehicle towed from an Accident Scene, shall be $ 49.50 per **24 Hr consecutive period** for vehicles up to 6500kg GVWR and $100.00 for vehicles over 6500 GVWR.

5.0 **IMPOUND YARD STORAGE LOCATION OPERATING HOURS**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DAY</td>
<td>HOURS</td>
</tr>
<tr>
<td>Monday through Sunday, unless the day is observed as a holiday.</td>
<td>9 am to 10 pm</td>
</tr>
</tbody>
</table>


6.0 **IMPOUND STORAGE YARD SITE DESIGN REQUIREMENTS**

6.1 The following are prescribed site design specifications for the Impound Storage Yard:

a) Fencing:
   - Every Impound Storage Yard shall erect and maintain a fence, having a minimum height of 2.5 meters (8 feet) on all boundaries of the Impound Storage Yard.

b) Signage Standards:
   - at least one sign must be posted at each entrance to the Impound Storage Yard.
   - the minimum sign face should measure 2 feet by 3 feet.
   - the sign shall be on the white reflective background with black lettering no smaller 1 inch.
   - the content of the sign shall include the following information: Tow Truck Business name including contact information (land line, cell phone, website)

7.0. This regulation shall come into force and effect on date -------

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Orest Katolyk
Licence Manager, By-law L.131-16