



Arborist Report Template – Tree Protection Area (TPA)

Engineering & Environmental Services
 City of London Urban Forestry
 519-661-CITY, extension 4457 | treeprotection@london.ca

The City of London Tree Protection By-law C.P.-1555-252

Arborist Instructions

To be prepared and declared by an “Arborist” as defined in the Tree Protection By-law, for the purposes of an Application for a Tree Protection Area Permit.

This template or another format that includes all required information, can be submitted.

Application Deemed Incomplete

If the application does not contain everything required within 60 days of the receipt of the application by the City or does not contain the information as further required within 60 days of the request, it shall be deemed to be incomplete and will not be processed.

If this application is for Woodlot Management, please discuss requirements with Staff in advance of submission as site conditions significantly vary.

Identification of Arborist

Arborist Name	
Company	
Phone	
Email	

I, _____, solemnly declare that I am an

“Arborist” as defined in the City of London Tree Protection By-law because I am (choose all that apply):

<input type="checkbox"/>	<input type="checkbox"/>	an arborist qualified by the Ontario Ministry of Training, Colleges and Universities
<input type="checkbox"/>	<input type="checkbox"/>	a certified arborist with the International Society of Arboriculture
<input type="checkbox"/>	<input type="checkbox"/>	a consulting arborist registered with the American Society of Consulting Arborist
<input type="checkbox"/>	<input type="checkbox"/>	a Registered Professional Forester

My Professional Accreditation as an Arborist is as follows:

The following is my Arborist Report:

Accurate identification of the location, species, and size of the Tree(s) located in the TPA

Municipal Address		Unit Number	
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Information about the Tree (If more than one Tree include additional pages if needed)

Size (diameter cm)		Species / Type	
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Tree’s Current Condition: Tree health, structure & form

Location: Clearly describe or illustrate below the location of the Tree(s) using identifying landscape features so that the Tree(s) can be located by City Employees. Trees may be tied with flagging ribbon to help identify it.

Describe how the Tree Protection Area Tree(s) will be Injured or Destroyed.

Provide an analysis and description of any reasonable alternatives. What else was considered before proposing to Injure or Destroy the Tree Protection Area Tree(s)? Why are none of these alternatives acceptable?

Complete only if Application is to Injure Tree

Describe maintenance strategies and protection measures to be implemented to ensure Tree preservation.

Suggest Replacement Tree(s), their species and describe or illustrate their on-site location in the space below.

Empty space for suggesting replacement trees.

Please note that further information may be requested in the Arborist Report such as Tree or Trees on adjacent properties that may be affected, and an aerial map representation showing the Critical Root Zone of those Trees.

Required Document(s) if any of these Situations Apply (Choose only one)

Does not apply	
The Tree is unsafe	An Arborist's written opinion
That the Injury or Destruction of a Tree within a Tree Protection Area represents Good Forestry Practices	A Registered Professional Forester's written opinion
The Tree Injury or Destruction is required for purposes of a Building Permit	A copy of the Building Permit
The Tree Injury or Destruction is required for Purposes of a pool is to be installed	A copy of the Swimming Pool Fence Permit, where one is required, or other evidence (e.g., contract in place) that is satisfactory to the City Engineer
The Tree is causing or is likely to cause structural damage to load-bearing structures or roof structures	An Arborist's, Professional Engineer's, or Insurance Loss Adjuster's written opinion
The Tree removal is required to remediate contaminated soil	A "qualified person's" (as defined in the Environmental Protection Act, R.S.O. 1990, c. E.19) written opinion
The Tree Injury or Destruction is required to install, provide or maintain utilities, water or sanitary wastewater infrastructure required for the construction or use of a building or structure for which a Building Permit has been issued with no reasonable alternative to locating those utilities or infrastructure	A Qualified Person's written opinion

I've included the required document, as noted in column 2, and it has been attached to this Report

Examples of Additional Information that may be required for Tree Protection Area Permit Applications:

- a Silvicultural Prescription that complies with Good Forestry Practices and is prepared by a Registered Professional Forester
- an inventory, tally or estimates from sample plots of the species and size classes of all Trees to be Injured or Destroyed, including a map of the location of sample plots, to the satisfaction of the City Engineer
- a Tree Management Plan, which may be for one or more Trees, prepared by a Qualified Person
- a drawing of the Site showing any proposed development, construction, works, excavation, or site alteration that may require the Tree Injury or Destruction, and a schedule for this proposed activity, including start and end dates
- confirmation of any other matters (past or present Planning applications or otherwise) affecting the land upon which the Tree or Trees are to be Injured or Destroyed

Arborist Declaration

I hereby declare that I have read and understood the required information, procedures, and provisions under the **City of London Tree Protection By-law C.P.-1555-252**.

The statements and plans made by me in this Arborist Report are, to the best of my belief and knowledge, true and accurate.

I acknowledge that the Landowner requires a Permit before proceeding with any of the work detailed in the application.

Arborist Signature		Date	
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Notice of Collection of Personal Information

Personal information contained on this form is collected under the authority of the *Municipal Act, 2001*, S.O. 2001, c. 25 and Tree Protection By-law C.P.-1555-252 and will be used in processing your permit application to destroy a dead distinctive tree. Questions about this collection should be addressed to the Manager, Urban Forestry at 663 Bathurst St., London, ON. Tel: 519-661-2489 extension 4977, email: jspence@london.ca