



## Arborist Report Template - Distinctive Tree

Engineering & Environmental Services  
 City of London Urban Forestry  
 519-661-CITY, extension 4457 | [treeprotection@london.ca](mailto:treeprotection@london.ca)

### The City of London Tree Protection By-law C.P.-1555-252

#### Arborist Instructions

To be prepared and declared by an “Arborist” as defined in the Tree Protection By-law, for the purposes of an Application for a Distinctive Tree Permit.

This template or another format that includes all required information, can be submitted

#### Application Deemed Incomplete

If the application does not contain everything required within 60 days of the receipt of the application by the City, or does not contain the information as further required within 60 days of the request, it shall be deemed to be incomplete and will not be processed.

All Applications to Destroy a Distinctive Tree will require Replacement Plantings (see Schedule A)

The Distinctive Tree Permit will not be approved until the Fees for Off-site Planting have been paid

#### Identification of Arborist

Arborist Name	
Company	
Phone	
Email	

I, \_\_\_\_\_, solemnly declare that I am an

“Arborist” as defined in the City of London Tree Protection By-law because I am (choose all that apply):

<input type="checkbox"/>	an arborist qualified by the Ontario Ministry of Training, Colleges and Universities
<input type="checkbox"/>	a certified arborist with the International Society of Arboriculture
<input type="checkbox"/>	a consulting arborist registered with the American Society of Consulting Arborist
<input type="checkbox"/>	a Registered Professional Forester

My Professional Accreditation as an Arborist is as follows:

#### The following is my Arborist Report:

##### Accurate identification of the location, species, and size of the Distinctive Tree

Municipal Address		Unit Number	
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##### Information about the Tree (If more than one Tree include additional pages if needed)

Size (diameter cm)		Species / Type	
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Tree’s Current Condition: Tree health, structure & form

Location: Clearly describe or illustrate below the location of the Tree(s) using identifying landscape features so that the Tree(s) can be located by City Employees. Trees may be tied with flagging ribbon to help identify it.

Arborist opinion: Describe why the Distinctive Tree be should be Injured or Destroyed and how this represent Good Arboricultural Practices.

Describe how the Distinctive Tree will be Injured or Destroyed.

Provide an analysis and description of any reasonable alternatives. What else was considered before proposing to Injure or Destroy the Distinctive Tree? Why are none of these alternatives acceptable?

**Complete only if Application is to Injure Tree**

Describe maintenance strategies and protection measures to be implemented to ensure Tree preservation.

**Complete only if Application is to Destroy Tree**

- Calculate the number of Replacement Tree based on Schedule A

Trunk Diameter of Distinctive Tree Destroyed	Number of Replacement Trees Required
50 cm	1
51-60 cm	2
61-70 cm	3
71-80 cm	4
81-90 cm	5
91-100 cm	6
101-110 cm	7
111-120 cm	8
121-130 cm	9
131-140 cm	10
>141 cm	11

Replacement Trees

- Suggest the Replacement Tree(s) species and describe or illustrate their on-site location in the space below.

Please note that further information may be requested in the Arborist Report such as Tree or Trees on adjacent properties that may be affected, and an aerial map representation showing the Critical Root Zone of those Trees.

**Required Document(s) if any of these Situations Apply (choose only one)**

Does not apply

	The Tree is unsafe	An Arborist's written opinion
	That the Distinctive Tree Injury or Destruction represents Good Arboricultural Practices	An Arborist's written opinion
	The Tree Injury or Destruction is required for purposes of a Building Permit	A copy of the Building Permit
	The Tree Injury or Destruction is required for Purposes of a pool is to be installed	A copy of the Swimming Pool Fence Permit, where one is required, or other evidence (e.g., contract in place) that is satisfactory to the City Engineer
	The Tree is causing or is likely to cause structural damage to load-bearing structures or roof structures	An Arborist's, Professional Engineer's, or Insurance Loss Adjuster's written opinion
	The Tree removal is required to remediate contaminated soil	A "qualified person's" (as defined in the Environmental Protection Act, R.S.O. 1990, c. E.19) written opinion
	The Tree Injury or Destruction is required to install, provide or maintain utilities, water or sanitary wastewater infrastructure required for the construction or use of a building or structure for which a Building Permit has been issued with no reasonable alternative to locating those utilities or infrastructure	A Qualified Person's written opinion

I've included the required document, as noted in column 2, and it has been attached to this Report

**Examples of Additional Information that may be required for Distinctive Tree Permit Applications:**

- a drawing of the Site showing any proposed development, construction, works, excavation, or site alteration that may require the Tree Injury or Destruction, and a schedule for this proposed activity, including start and end dates
- confirmation of any other matters (past or present Planning applications or otherwise) affecting the land upon which the Tree or Trees are to be Injured or Destroyed
- a Tree Management Plan, which may be for one or more Trees, prepared by a Qualified Person
- affidavits in support of an application

**Arborist Declaration**

I hereby declare that I have read and understood the required information, procedures, and provisions under the **City of London Tree Protection By-law C.P.-1555-252**.

The statements and plans made by me in this Arborist Report are, to the best of my belief and knowledge, true and accurate.

**I acknowledge that the Landowner requires a Permit before proceeding with any of the work detailed in the application.**

Arborist Signature		Date	
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**Notice of Collection of Personal Information**

Personal information contained on this form is collected under the authority of the *Municipal Act, 2001*, S.O. 2001, c. 25 and Tree Protection By-law C.P.-1555-252 and will be used in processing your permit application to destroy a dead distinctive tree. Questions about this collection should be addressed to the Manager, Urban Forestry at 663 Bathurst St., London, ON. Tel: 519-661-2489 extension 4977, email: [jspence@london.ca](mailto:jspence@london.ca)