



## Application for Distinctive Tree Permit

Engineering & Environmental Services  
 City of London Urban Forestry  
 519-661-CITY, extension 4457 | [treeprotection@london.ca](mailto:treeprotection@london.ca)

### The City of London Tree Protection By-law C.P.-1555-252

#### Instructions to Applicant

1	<p>This is an application for a Permit to Injure or Destroy a Distinctive Tree. You can use this application if the Tree meets the following criteria:</p> <ul style="list-style-type: none"> <li>• Trunk Diameter of 50cm or greater; and</li> <li>• located within the Urban Growth Boundary (but not in a Tree Protection Area); and</li> <li>• does not meet the definition of a Dead Distinctive Tree</li> </ul> <p>This application is not to be used if the Tree is a Boundary Tree partially on the City's Boulevard. <a href="#">The Boulevard Tree Protection By-law -C.P.-22</a> would apply instead. Contact <a href="mailto:trees@london.ca">trees@london.ca</a></p> <p>If the Tree is a Boundary Tree, which is the property of all Landowners, all Landowners (or their authorized representative / agents) would need to make separate applications.</p>
2	If an authorized representative / agent is applying for a Permit on behalf of the Landowner, the Landowner must complete the "Authorization of Landowner Representative / Agent" form, and it must be included with this Application.
3	<p>The application <u>must</u> include an Arborist Report</p> <p><b>Application Deemed Incomplete</b>          If the application does not contain everything required within 60 days of the receipt of the application by the City, or does not contain the information as further required within 60 days of the request, it shall be deemed to be incomplete and will not be processed.</p>
4	<p>Submit completed application and required supporting documents to the following:</p> <ol style="list-style-type: none"> <li>1. Email <a href="mailto:treeprotection@london.ca">treeprotection@london.ca</a></li> <li>2. Mail to the following:             <ul style="list-style-type: none"> <li>Attention Urban Forestry – Permit Application</li> <li>A.J. Tyler Operations Centre</li> <li>663 Bathurst Street</li> <li>London, Ontario, N5Z 1P8</li> </ul> </li> </ol>
5	If you require assistance, City staff may be contacted by telephone at 519-661-CITY (2489), extension 4457 or by e-mail to <a href="mailto:treeprotection@london.ca">treeprotection@london.ca</a>

#### Identity of Applicant (Choose only one)

I am the Landowner
I am the authorized representative / agent of the Landowner
My name is _____, and I certify that the Landowner has authorized me to act on the Landowner's behalf.
I have attached the "Authorization of Landowner Representative / Agent" form to this application.

#### Landowner Information (Who the permit will be issued to)

Landowner Name			
Landowner's Address (or Corporate Head Office if a corporation)			
City		Prov/Territory	
Phone Number		Postal Code	
Email			

**Land Where Tree is to Be Injured or Destroyed**

Municipal Address		Unit Number	
Roll Number			
Legal Description of Property			

**Arborist Information**

Arborist Name			
Company Name			
Municipal Address			
City		Prov/Territory	
Phone Number		Postal Code	
Email			

**Proposed Contractor Information (Performing the work, if known)**

Company's Representative Name			
Company Name			
Municipal Address			
City		Prov/Territory	
Phone Number		Postal Code	
Email			

**Declaration of Applicant**

I hereby declare that I have read and understood the required information, procedures, and provisions under the **City of London Tree Protection By-law C.P.-1555-252** and I declare that the information and statements made by me upon this application are, to the best of my belief and knowledge, true and accurate.

**I acknowledge that the Landowner requires a Permit before proceeding with any of the work detailed in the application.**

I acknowledge that City of London employees may enter onto the property to conduct inspections for the purposes of this Bylaw, and under authority of the *Inspections By-law*.

Print Applicant Name			
Applicant Signature		Date	

**Notice of Collection of Personal Information**

Personal information contained on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c. 25 and Tree Protection By-law C.P.-1555-252 and will be used in processing your permit application. Questions about this collection should be addressed to the Manager, Urban Forestry at 663 Bathurst St., London, ON. Tel: 519-661-2489 extension 4977, email: [jspence@london.ca](mailto:jspence@london.ca)