



London  
CANADA

## Tim Hickman Health & Safety Scholarship

### SCOPE

This annual award of \$3,000 is open to all persons currently enrolled full time in an occupational and or public health and safety related program at a college or university. This may include occupational safety/health/hygiene, occupational/physical therapy, nursing, medicine, emergency services or other related fields.

### APPLICATION REQUIREMENTS

**Applicants must satisfy each of the following criteria:**

Be attending a Canadian college or university in Southwest and Central-West Ontario\* region or be a resident of the Southwest or Central-West Ontario\*\* region and attending a Canadian college or university anywhere in Canada as a full time student on January 31 of the year in which they apply for the scholarship.

*\*Eligible universities and colleges within the Southwest and Central-West Ontario\*\* counties include:*

University of Western Ontario  
University of Waterloo  
Wilfred Laurier University

University of Guelph  
University of Windsor

Fanshawe College  
Lambton College

Conestoga College  
St. Clair College

*\*\* Southwest and Central-West Ontario is defined as the counties of: Essex, Kent, Middlesex, Lambton, Elgin, Huron, Perth, Oxford, Wellington, Gray, Bruce and the Region of Waterloo. (Reference <http://www.archives.gov.on.ca/>)*

**Applicants must submit:**

1. Confirmation of full time enrollment in an accredited Canadian college or university degree/diploma program in occupational health and safety, safety management, occupational hygiene, occupational/physical therapy, nursing, medicine, public health and safety, emergency services, risk management or related program.
2. A 300 - 500 word essay detailing a contribution they have already made to the promotion of occupational or public health and safety and/or a description for a future promotion or plan they would like to implement to enhance occupational or public health and safety. Please include specific information such as the elimination of the hazard and/or magnitude of the risk reduction as well as the number of people impacted by the contribution.
3. A resume outlining educational background along with work and volunteer-related experience plus any special honours or awards.
4. A cover letter which includes how you became aware of the Tim Hickman Memorial Health and Safety Scholarship. Applicants can also use the cover letter to provide any additional information they would like the Selection Committee to consider.
5. Two letters of character reference (one from a representative of the academic institution e.g., professor, and one of the applicant's choice who is not a relative.)

## **APPLICATION SUBMISSION**

The required documentation must be submitted by January 31 of each year to:

Tim Hickman Memorial Health and Safety Scholarship  
c/o City of London  
Human Resources, Suite 508  
300 Dufferin Ave.  
P. O. Box 5035  
London, ON N6A 4L9

## **OWNERSHIP**

All applications, supporting documentation and essays submitted become the property of the City of London. The scholarship winner's essay may be published by the City of London together with details of the winner.

## **SELECTION COMMITTEE**

The Selection Committee shall be comprised of:

Director, People Services or designate  
Representative of Human Resources, Occupational Health and Safety  
Representative of the family of Tim Hickman  
Representative of CUPE Local 107  
Representative of CUPE Local 101  
Representative of Environmental and Engineering Services  
Representative from the London Chapter of the Canadian Society of Safety Engineering (who is not an employee of the City of London)

## **SELECTION CRITERIA**

The Selection Committee will consider the following criteria in determining the recipient of the scholarship:

1. Significance of the contribution made to health and safety and/or the viability of the planned contribution.
2. Work or volunteer experience related to serving the community.
3. Character references provided by the applicant.
4. Overall presentation and professionalism of the candidate's application submissions.
5. Applicants may be requested to attend an interview with the Selection Committee.

## **PRESENTATION**

The Tim Hickman Memorial Health and Safety Scholarship winner will be invited to attend City Council for presentation of the award.