



Parking Division Notice to Third Party

Please note that Penalty Notices in the City of London are issued against the Vehicle License Plates. As a result, only the Registered Owner(s) of the vehicle that the Penalty Notice was issued to may request information, screenings or hearings.

If it is your intention to designate a third party to deal with the Penalty Notice on your behalf, or you are a third party that would like to deal with a Penalty Notice on behalf of a vehicle owner, written authorization must be completed and signed by the vehicle owner and returned to the Parking Office with an authorized signature.

For your convenience, we have included an Agent Authorization Form which you can complete and return to:

**City of London
Parking Office
824 Dundas Street
P.O. Box 5400
London, Ontario
N6A 4L6
Fax: 519-661-2413
Email: screeningrequest@london.ca**

City of London Parking Division Agent Authorization Form

I, _____ Registered Owner of a vehicle bearing license plate # _____, hereby authorize _____ to act as my agent and deal with the City of London Penalty Notice # _____ on my behalf.

Vehicle Owner Signature