



LONDON FIRE SERVICES

400 Horton Street
London, Ontario,
Canada
N6B 1L7



Duties Under a Fire Watch

A Fire Watch is required to be performed under the following conditions;

- During routine maintenance/testing of fire alarm
- Any event in which the fire alarm system is not functioning or may not function as required (power failure, unable to reset after alarm, etc)
- Whenever a fire watch is required under the Alternative Measures section of an approved Fire Safety Plan

In the event that you are required to perform a fire watch, ensure that you do the following;

- Post a notice on each floor by elevators and at each entrance door advising building occupants of the problem and advising them when it is expected to be corrected
- Notify the London Fire Department Communications at 519-661-5615. Give your name and address and advise them there is a problem and when you expect it will be corrected. You must still do this even if you have been ordered to do a fire watch by fire crews. It is not their responsibility to advise Communications that your system is down
- If a fire watch is expected to last more than 24 hours, notification to the Chief Fire Official is required in writing
- Have staff or another supervisory person(s) patrol the affected area at least once an hour and document these patrols (Fire watch forms are available at www.london.fire.ca)
- Bull horns, walkie talkies and cell phones etc will be employed to notify concerned parties of emergencies
- If only portions of a fire alarm system have been affected, all other areas must be maintained
- If areas affected can be isolated, only that area needs to be patrolled
- Notify the London Fire Department and the building occupants when repairs have been completed and the system is operational

If you have any further questions, please contact your area Inspector or contact our Fire Prevention Office at 519-661-2500 ext 4565